

**[DanSci Limited]: Risk Assessment (COVID-19) reviewed January 2020**

*N.B. Please see main risk assessment for all other general potential risks and their controls*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Hazard Description** | **Consequences** | **Level of Risk** | **Who is at Risk** | **Controls** | **Responsible** |
| Spread of COVID-19 | Spread of Virus | Medium/High (dependant on R rate) | All Users | * COVID-19 procedure in place to minimise risk of cross infection * Face coverings must be worn in line with Government legislation, in all communal areas of DanSci Dance Studio * All staff to ensure procedures are followed * No one with COVID-19 or suffering symptoms allowed on site (signed declaration / health questionnaire) * Deep cleaning arrangement: staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning * All indoor spaces used well ventilated * Equipment thoroughly  cleaned between groups by staff * No outdoor clothing/bags permitted in the studios * Accurate attendance registers for  NHS Track and Trace | All staff, students and their parents/guardians |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Students not following COVID-19 Procedure | Spread of Virus | Low | All Users | * Student and parents fully briefed on updated ‘rules’ they must follow both before joining and upon arrival at site * Students who are continually unable to follow procedure asked to leave the class * Child-friendly posters and images which remind students of procedures (i.e. catch it, kill it, bin it. Social distancing. Hand washing etc) * Individual assessments and monitored ‘trials’ for any children with individual support needs that may result in breaking social distancing (i.e. potentially violent children and SEND students) | All staff, students and their parents/guardians |
| Teachers not following COVID-19 Procedure | Spread of Virus | Low | All Users | * Teachers fully briefed on procedure before classes begin and every day   Management staff constantly ensure procedure is followed, and contingency plans for teachers who struggle to uphold procedure.   * Teachers to keep meticulous logs of, and be forthcoming regarding teaching within other settings so that DanSci LTD can make informed decisions regarding their suitability to teach. * External/visiting teachers to be made aware of procedures within the Dansci studio. | Staff and Management |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Spread of COVID-19 through Physical Activity including dance and high-energy games | Spread of Virus | Medium/High (dependant on R rate) | All Users | * Adhering to government gym guidance that allows 100ft2 per person in settings * Ventilated studios * physical exercise to be monitored and kept at appropriate physical levels by each teacher * Class numbers not to exceed government guidance for gym/leisure facilities | Staff and Management |
| Spread of COVID-19 through Singing | Spread of Virus | Low | All Users | * N/A | Staff and Management |
| Spread of COVID-19 through Drama | Spread of Virus | Low | All Users | * N/A | Staff and Management |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| First Aid, Medical or Isolation | Spread of Virus | Medium | All Users | * PPE to be worn if social distancing must be reduced to provide first aid or medical intervention * Staff member chaperoning any student needed to be isolated must socially distance and wear PPE and parent called | Management |
| Loss of vital staff due to illness | Loss of management capabilities | Medium | Management Staff, All Users | * Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business * Staff wellness checks and self declaration | Management |
| Loss of teaching staff due to illness | Lessons cannot go ahead as planned | Medium | Management and Students | * Use of cover teachers and deputies  Management able to cover classes Classes cancelled as last resort | Teachers and Management |